



AI Empowerment, Motivation and Leadership

Sku: PC387

Horas: 30

OBJETIVOS

This course looks at three different elements in business management: Empowering employees, Motivation and Leadership. Each section has key vocabulary and expressions as well as a definition of the term and reading or listening exercises to give more information on the topic. Using some of the main theories surrounding the three areas such as Maslow's hierarchy of needs, Alderfer and the Three Needs theory, students will learn more about the theoretical aspects surrounding empowerment, motivation and leadership. Lessons use matching, fill the gap and comprehension exercises to provide comprehensive practice on both the content and the language used. Specific lessons on managing talent, responsible leadership and growth mindsets take a deeper look at different areas of these themes, with a speaking lesson to provide practice in talking about work. The course incorporates a review of all the vocabulary related to the three main areas covered, as well as providing the chance to revisit the texts and definitions in order to have a clear idea of both the linguistic content and the theories covered. The course also includes practical sessions where the student completes individual speaking and writing assignments. The topics are closely linked to the subject matter and vocabulary covered and aim to recycle and reinforce the material covered as well as to encourage students to improve their productive skills. There are also role-plays covering some of the topics explored in the course, providing an opportunity for free practice.

CONTENIDOS

Empowerment

- Introduction & Vocabulary
Common vocabulary related to empowerment and management.
- Empowerment - a Remedy to Micromanaging
Text and dictation exercise to practice listening and comprehension.

- Writing Assignment: Empowerment
Writing task based on the first part of the unit.
- Speaking Assignment: Empowerment
Speaking task based on the first part of the unit.
- Changing the Way We Work
Text and listening task on workplace change, plus word formation exercise.
- Empowering Employees
Vocabulary practice with listening and reading exercises.
- Writing Assignment: Email
Writing an informal email to remind department heads how to keep teams motivated.
- Speaking Assignment: Empowering Employees
Recording talking about different aspects of employee empowerment.
- Pronunciation Assignment: Presentation
Recording reading a presentation script about empowerment and motivation.
- Role-play: Empowerment
Speaking practice on empowerment in the workplace.

Motivation

- Introduction & Vocabulary
Common workplace motivation vocabulary, including reading and gap-fill listening exercises.
 - Listening Practice
Intensive listening on motivation.
 - Writing Assignment: Motivation
Writing task based on motivation topics.
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- Speaking Assignment: Motivation
Speaking task based on motivation topics.
- Theories of Motivation
Overview of three well-known leadership/motivation theories.
- Managing Talent
Extended reading with comprehension questions.
- Reward Weekends
Reading comprehension on employee reward weekends.
- Motivation Practice
Listening and reading vocabulary exercises.
- Writing Assignment: Memo
Writing an internal memo requesting suggestions for reward weekends.
- Speaking Assignment: My Motivation
Recording about personal and others' motivations.
- Pronunciation Assignment: Motivation
Reading a short text aloud about motivation.
- Role-play: Motivation
Speaking practice on motivation topics.

Leadership

- Introduction & Vocabulary
Vocabulary on leadership with reading and listening practice.
- Leadership Theories
Listening practice on famous leadership theories.

- Responsible Leadership
Vocabulary and comprehension exercises about responsible leadership examples.
- Writing Assignment: Leadership
Writing task on leadership topics.
- Speaking Assignment: Leadership
Speaking task on leadership topics.
- Growth Mindset
Text about the importance of growth mindset and praise in early development.
- Work-related Stress
Reading with gap-fill and practice with prepositions on stress and health at work.
- Self-Employment and Unemployment - Dialogue
Question-based exercise.
- Leadership Practice
Listening and reading vocabulary exercises.
- Writing Assignment: Article
Writing a short article on workplace stress and management.
- Speaking Assignment: Leadership
Recording about leadership topics.
- Pronunciation Assignment: Summary
Reading a text aloud about leadership styles.
- Role-play: Leadership
Speaking practice on leadership topics.

Revision

- Revision: Empowerment
Vocabulary and concepts review.
 - Revision: Motivation
Vocabulary and concepts review.
 - Revision: Leadership
Vocabulary and concepts review.
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Role-plays

- Performance Appraisal - HR
Practice understanding problems, asking questions, and making suggestions.
 - Performance Appraisal - Employee
Practice describing problems and reacting to suggestions.
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Final Test

- Series of questions testing vocabulary and topics from the course.